

政府職位空缺查詢系統

職位編號:	47117
部門:	香港海關
職位名稱:	關員
薪制:	紀律人員(員佐級)薪級表第9點(每月港幣24,725元)至紀律人員(員佐級)薪級表第10點(每月港幣35,215元)
入職條件:	申請人必須符合以下條件: (a)(i) 在香港中文憑考試五科考獲第2級或同等或以上成績, 或具同等學歷(請參閱註(1)及(2)); 或 (a)(ii) 在香港中學會考五科考獲第2級 / E級或以上成績, 或具同等學歷 (請參閱註(2)及(3)); (b) 符合語文能力要求, 即在 香港中文憑考試或香港中學會考中國語文和英國語文科考獲第2級或以上成績, 或具同等成績 (請參閱註(3)); (c) 在《基本法及香港國安法》測試取得及格成績 (請參閱註(5)及(6)); (d) 能操流利粵語; (e) 通過體能測試; 及 (f) 通過視力測試。
註:	(1) 政府在聘任公務員時, 香港中文憑考試應用學習科目(最多計算兩科)「達標並表現優良」成績, 以及其他語言科目C級成績, 會被視為相等於新高中科目第3級成績; 香港中文憑考試應用學習科目(最多計算兩科)「達標」成績, 以及其他語言科目E級成績, 會被視為相等於新高中科目第2級成績。 (2) 有關科目可包括中國語文及英國語文。 (3) 政府在聘任公務員時, 2007年前的香港中學會考中國語文和英國語文(課程二) C級及E級成績, 在行政上會分別被視為等同2007年或之後香港中學會考中國語文和英國語文第3級和第2級成績。 (4) 申請人在申請本職位時, 必須已經取得有關學歷資格。 (5) 政府會測試所有應徵公務員職位人士的《基本法》及《香港國安法》知識, 在《基本法及香港國安法》測試取得及格成績是所有公務員職位的人職條件。申請人必須在《基本法及香港國安法》測試中取得及格成績方會獲考慮聘用。 (6) 如申請人在申請公務員職位時仍未參加相關的《基本法及香港國安法》測試或未有在相關的《基本法及香港國安法》測試考獲及格成績, 仍可作出申請, 他們會被安排在招聘過程中參加相關的《基本法及香港國安法》測試。 (7) 遴選程序包括體能測試、小組討論及遴選面試。所有遴選程序只在香港舉行。申請人通常會在體能測試日期前的兩個星期接獲電郵通知(請參閱附註(f)、(g) & (h))。申請人可透過香港海關網站瀏覽有關招聘關員的遴選程序資料( <a href="https://www.customs.gov.hk/fo/about-us/recruitment-information/customs-officer/index.html">https://www.customs.gov.hk/fo/about-us/recruitment-information/customs-officer/index.html</a> )。
職責:	關員主要負責執行有關保障稅收及徵收稅款、規管、反走私和保障知識產權的執法工作, 關員須按《香港海關條例》所規定的條文的約束、須遵守附屬、佩帶槍械、不帶牌工作, 並須在香港特別行政區以外的地區工作。
聘用條款:	獲取錄的申請人會按公務員試用條款受聘, 試用期為三年, 成功通過試用期會按僱務局尋求最佳適用的長期聘用條款受聘。
附註:	(a) 除另有指明外, 申請人於獲聘時必須已成為香港特別行政區永久居民。 (b) 公務員職位是公務員編制內的職位, 應徵者如獲聘用, 將按公務員聘用條款和服務條件聘用, 並成為公務員。 (c) 入職薪酬、聘用條款及服務條件, 應以發出聘書時的規定為準。 (d) 填報資料只供參考, 該項資料日後或會作出更改。 (e) 附帶福利包括假期、醫療及牙科診療, 在適當情況下, 公務員更可獲得房屋資助。 (f) 如果符合訂明入職條件的應徵者人數眾多, 招聘部門可以訂立篩選規則, 甄選條件較佳的應徵者, 以便進一步處理, 在此情況下, 只有獲篩選的應徵者會獲邀參加體能測試。 (g) 政府的政策, 是儘可能安排殘疾人士擔任適合的職位, 殘疾人士申請職位, 如其符合入職條件, 毋須再經篩選, 便會獲邀參加體能測試, 在適合或擁有申請為殘疾的申請人和適合受聘程度相當的其他申請人當中, 招聘當局可給予前者適當的優先聘用機會, 有關政府聘用殘疾人士的政策及其他相關資料列於《用人準則: 殘疾人士申請政府職位》的資料冊內, 申請人可於公務員事務局互聯網站參閱該資料冊, 網址如下: <a href="https://www.csb.gov.hk">https://www.csb.gov.hk</a> 內的「公務員職位的管理-聘任」。 (h) 作為提供平等就業機會的僱主, 政府致力消除在就業方面的歧視, 所有符合基本入職條件的人士, 不論其殘疾、性別、婚姻狀況、懷孕、年齡、家庭崗位、性傾向和種族, 均可申請本職內的職位。 (i) 持有本港以外學歷, 非香港考試及評核局頒發的學歷人士亦可申請, 惟其學歷必須經過評核以確定是否與職位所要求的本地學歷水平相當, 有關申請人須填報每項遞交作業成績副本及證書副本。 (j) 申請人應儘早遞交網上申請及確保所有申請資料準確無誤。
申請手續:	申請人可按下列方式提交申請: (a) 透過公務員事務局網站( <a href="https://www.csb.gov.hk">https://www.csb.gov.hk</a> )遞交網上申請; 或 (b) 把填妥的申請表格(通用表格第340號(7/2023修訂版))郵寄至香港北角運華道222號海關總部大樓31樓香港海關人事部聘任組(請在信封註明「申請關員職位」), 信封上的郵寄日期將為遞交申請表格的日期, 申請人毋須將表格寄回, 為避免郵件過期或未能成功派遞, 申請人在投寄前請確保信封背面寫上正確地址及已貼上足夠郵資, 所有郵資不足的部分將不會派遞至本署, 並會由香港郵政按情況退還寄件人或毀掉。申請人須自行承擔因未有支付足夠郵資而引致的任何後果, 以傳真、電郵方式遞交, 或並非使用指定表格的申請, 概不受理。 申請表格(通用表格第340號(7/2023修訂版))可向民政事務總署各區民政事務處民政諮詢中心或勞工處就業科各辦事處索取, 該表格也可從公務員事務局網站( <a href="https://www.csb.gov.hk">https://www.csb.gov.hk</a> )下載。新版本的政府職位申請書(通用表格第340號(7/2023修訂版))會在2023年7月26日正式生效, 申請人如在2023年7月26日或之後遞交申請, 必須使用新版本的申請書(通用表格第340號(7/2023修訂版)), 如申請人遞交了舊版本的申請書(通用表格第340號(3/2013修訂版)), 本署會要求申請人重新填寫新版本的申請書(通用表格第340號(7/2023修訂版)), 並在七日內提交已填妥的(通用表格第340號(7/2023修訂版)), 如申請人在指定限期內未能重新提交已填妥的新版本申請書(通用表格第340號(7/2023修訂版)), 其申請將不獲處理。 申請人須填妥每項遞交任何有關學歷的證明文件, 務後, 如申請人獲邀參加遴選面試, 則須準備有關文件, 以供查閱。 由於遞信價及通知信費以電郵方式遞出, 申請人必須提供正確的電郵地址, 並有責任查閱電郵, 以確保遞信價及通知信妥為收悉。
聯絡地址:	香港北角運華道222號海關總部大樓31樓香港海關人事部聘任組
查詢電話:	3759 3837
截止申請日期(日/月/年):	全年接受申請直至另行通知
部門網址:	<a href="https://www.customs.gov.hk">https://www.customs.gov.hk</a>
經互聯網遞交申請:	GF340年度申請
發布日期:	26/07/2023

**Government Vacancies Enquiry System**

Job Number:	47117
Department:	Customs and Excise Department
Job Title:	Customs Officer
Salary:	Disciplined Services (Rank and File) Pay Scale Point 5 (HKD\$24,725 per month) to Disciplined Services (Rank and File) Pay Scale Point 16 (HKD\$35,215 per month)
Entry Requirements:	<p>Candidates should -</p> <p>(a)(i) have Level 2 or equivalent or above in five subjects in the Hong Kong Diploma of Secondary Education Examination (HKDSEE), or equivalent [see Notes (1) &amp; (2)]; or          (a)(ii) have Level 2 / Grade E or above in five subjects in the Hong Kong Certificate of Education Examination (HKCEE), or equivalent [see Notes (2) &amp; (3)];</p> <p>(b) have met the language proficiency requirements of Level 2 or above in Chinese Language and English Language in HKDSEE or HKCEE, or equivalent [see Note (3)];</p> <p>(c) have a pass result in the Basic Law and National Security Law Test [see Notes (5) &amp; (6)];</p> <p>(d) be able to speak fluent Cantonese;</p> <p>(e) pass a physical fitness test; and</p> <p>(f) pass an eyesight test.</p>
Note:	<p>(1) For civil service appointment purpose, "Attained with Distinction" in Applied Learning subjects (subject to a maximum of two Applied Learning subjects), and Grade C in Other Language subjects in HKDSEE are accepted as equivalent to Level 3 in the New Senior Secondary subjects in HKDSEE. "Attained" in Applied Learning subjects (subject to a maximum of two Applied Learning subjects), and Grade E in Other Language subjects in HKDSEE are accepted as equivalent to Level 2 in the New Senior Secondary subjects in HKDSEE.</p> <p>(2) The subjects may include Chinese Language and English Language.</p> <p>(3) For civil service appointment purpose, Grade C and Grade E in Chinese Language and English Language (Syllabus B) in HKCEE before 2007 are accepted administratively as comparable to Level 3 and Level 2 respectively in Chinese Language and English Language in the 2007 HKCEE and henceforth.</p> <p>(4) At the time of application, applicants should possess the relevant academic qualifications.</p> <p>(5) All applicants for civil service jobs will be assessed on their knowledge of the Basic Law and the National Security Law. A pass result in the Basic Law and National Security Law Test is an entry requirement for all civil service jobs. Only those candidates who have passed the Basic Law and National Security Law Test will be considered for appointment.</p> <p>(6) For candidates who have not taken the relevant Basic Law and National Security Law Test or have not attained a pass result in the relevant Basic Law and National Security Law Test at the time of application, they may still apply for the job and arrangements will be made for them to take the relevant Basic Law and National Security Law Test during the recruitment process.</p> <p>(7) The selection process involves Physical Fitness Test, Group Discussion and Selection Interview, which will be held in Hong Kong only. Applicants will normally receive an invitation by e-mail around two weeks before the date of Physical Fitness Test [see General Notes (f), (g) &amp; (h)]. Information on the recruitment process is available on the Customs and Excise Department's website (<a href="https://www.customs.gov.hk/en/about-us/recruitment-information/customs-officer/index.html">https://www.customs.gov.hk/en/about-us/recruitment-information/customs-officer/index.html</a>).</p>
Duties:	A Customs Officer is mainly deployed on law enforcement activities relating to revenue protection and collection, anti-narcotics, anti-smuggling and intellectual property rights protection. A Customs Officer is subject to the provisions of the Customs and Excise Service Ordinance, required to wear uniform, carry firearms, work irregular hours and may be required to work in an area outside the Hong Kong Special Administrative Region.
Terms of Appointment:	New recruits will be appointed on civil service probationary terms for three years. He/She may be considered for appointment on the prevailing permanent terms upon satisfactory completion of the probationary period.
General Notes:	<p>(a) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.</p> <p>(b) Civil service vacancies are posts on the civil service establishment. Candidates selected for these vacancies will be appointed on civil service terms of appointment and conditions of service and will become civil servants on appointment.</p> <p>(c) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.</p> <p>(d) The information on the maximum pay point is for reference only and may be subject to changes.</p> <p>(e) Fringe benefits include paid leave, medical and dental benefits, and where appropriate, assistance in housing.</p> <p>(f) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend Physical Fitness Test.</p> <p>(g) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the Physical Fitness Test without being subject to further shortlisting. Applicants who have declared disabilities found suitable for appointment may be given an appropriate degree of preference over other applicants whose suitability for appointment is considered comparable to that of the former. The Government policy and other related measures on employment of persons with disabilities are set out in the booklet "Employ People Based on Their Abilities – Application for Government Jobs by Persons with Disabilities" which is available for reference on the Civil Service Bureau's website at <a href="https://www.csb.gov.hk">https://www.csb.gov.hk</a> under "Administration of the Civil Service – Appointments".</p> <p>(h) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirement irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.</p> <p>(i) Holders of academic qualifications other than those obtained from Hong Kong institutions/Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They are not required to submit copies of their official transcripts and certificates at this stage.</p> <p>(j) To ensure timely completion of your online application, it is advisable to submit the application as early as possible and ensure that all information in your application is provided accurately.</p>
How to apply:	<p>Applicants may -</p> <p>(a) make on-line application through the Civil Service Bureau's website (<a href="https://www.csb.gov.hk">https://www.csb.gov.hk</a>); or</p> <p>(b) send the completed application form [G.F. 340 (Rev. 7/2023)] by post to the Appointments Unit, Personnel Section, Customs and Excise Department, 31/F, Customs Headquarters Building, 222 Java Road, North Point, Hong Kong (please mark "Application for the post of Customs Officer" on the envelope). The postmark date on the envelope will be regarded as the date of submission of application. Submission in person is not necessary. To avoid delayed or unsuccessful delivery of mail items, please ensure that the correct address is clearly printed or written on the envelope and sufficient postage has been affixed before posting. Mail items bearing insufficient postage will not be delivered to this Department and will be returned to the sender or disposed of by the Hongkong Post, where appropriate. Applicants will bear any consequences arising from paying insufficient postage. Applications submitted by fax or e-mail, or not made in the prescribed form will not be processed.</p> <p>Application Forms [G.F. 340 (Rev. 7/2023)] are obtainable from any Home Affairs Enquiry Centres of District Offices, Home Affairs Department or any Job Centres of the Employment Services Division, Labour Department. The said form can also be downloaded from the Civil Service Bureau's website (<a href="https://www.csb.gov.hk">https://www.csb.gov.hk</a>). The new version of application form for Government jobs G.F. 340 (Rev. 7/2023) is to be in use with effect from 26 July 2023. Candidates who make applications on or after 26 July 2023 should use the new G.F. 340 (Rev. 7/2023). If candidates submit the old version form [G.F. 340 (Rev. 3/2013)], they will be required to fill in the new G.F. 340 (Rev. 7/2023) afresh and submit it within seven days upon request. If candidates fail to submit the new G.F. 340 (Rev. 7/2023) within the stipulated deadline, their applications will not be processed further.</p> <p>Applicants are not required to submit any documents related to academic qualification for the time being. Yet, applicants are required to produce documents for scrutiny if being invited to attend Selection Interview.</p> <p>As invitations and notifications will be issued via e-mail, applicants should provide an accurate e-mail address. Applicants are responsible for checking their e-mails to ensure that invitations and notifications will be duly received.</p>
Contact Address:	Appointments Unit, Personnel Section, Customs and Excise Department, 31/F, Customs Headquarters Building, 222 Java Road, North Point, Hong Kong
Enquiry Telephone:	3759 3837
Closing Date(dd/mm/yyyy):	Applications are accepted all year round until further notice.
Web Site of Department:	<a href="https://www.customs.gov.hk">https://www.customs.gov.hk</a>
Application via Internet:	<a href="#">Online GF340</a>
Advertising Date	26/07/2023